



THE CONSORTIUM FUTURE OF WORK

The 53rd Annual Orientation Program & Career Forum
Houston, TX • June 8-12, 2019



Shipping Information for 53rd Annual Orientation Program & Career Forum (OP)

Note: Please keep a copy of the shipping label along with your tracking number for your records. The Consortium will not be responsible for tracking packages.

MATERIALS FOR CONFERENCE EVENTS – (NON CAREER FORUM) at the

Marriott Marquis Houston

FedEx is the Marriott Marquis Houston’s in-house shipping and receiving vendor. Shipments should be scheduled to arrive no earlier than Tuesday, June 4, 2019. When shipping materials to the hotel, please follow the instructions below to ensure proper delivery and storage.

Conference events occurring at the hotel include school meetings, receptions, career track panels and workshops.

Marriott Marquis Houston FedEx Information:

Tel: 713-222-0070

website: [Marriott Marquis Houston FedEx Website](#)

email: usa5705@fedex.com

FedEx Hours of Operation:

Monday – Friday: **7am to 7pm**

Saturday: **8am to Noon**

Sunday: **12pm to 4pm**

When shipping materials to the Hotel, please include the following information on all packages to ensure proper delivery and storage

HOLD FOR GUEST: (Guest Name) (Guest Cell #)
c/o FedEx Office at Marriott Marquis Houston
1777 Walker Street
Houston, TX, 77010
The Consortium’s Annual Orientation Program
& Career Forum

(Box X of X)

INCOMING PACKAGES WILL BE RECEIVED AND STORED AT THE FEDEX STORE AND BUSINESS CENTER

ALL PACKAGES ARE SUBJECT TO A HANDLING CHARGE AND DELIVERED UPON REQUEST

DRAYAGE FEES

Weight	Package Pickup or Drop Off by Guest	Package Pickup or Drop Off by FedEx
Flat Envelopes	NO CHARGE	\$5.00
0.0 – 1.0 lbs	\$2.00**	\$5.00
1.1 - 10 lbs	\$10.00	\$15.00
10.1 - 20 lbs	\$15.00	\$20.00
20.1 - 30 lbs	\$20.00	\$30.00
30.1 – 40 lbs	\$25.00	\$40.00
40.1 – 50 lbs	\$25.00	\$50.00
50.1 – 60 lbs	\$25.00	\$50.00
Over 60 lbs	\$25.00	\$70.00
Pallets & Crates	\$0.75 / lb. (\$150.00)	\$0.75 / lb. (\$150.00)

PLEASE CONTACT **FEDEX** UPON ARRIVAL TO ARRANGE FOR PACKAGE PICK-UP / DELIVERY

NOTE: A one-time package storage fee will apply to each package received and store for more than five calendar days.

- Please ship all wooden crates to the designated drayage company, as the hotel will not accept oversized crates.
- Please allow for all incoming items to be delivered within 1-2 days of the guest arrival or group event.